

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
TUESDAY, JANUARY 19, 2021**

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Tuesday, January 19, 2021. The meeting was called to order at 7:00 p.m.

PRAYER – The prayer was given by Councilor Hemmeler.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Assistant Town Manager, Kasia Purciello; Suzanne Olechnicki; Town Attorney, James Tallberg; Director of Finance, John Wilcox; Director of Libraries, Jason Neely; Chief of Police, Alaric Fox

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5654 by Councilor Muller, seconded by Councilor Riley to accept the minutes of the January 4, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5654** adopted 11-0-0

MOTION #5655 by Councilor Mangini, seconded by Councilor Muller to accept the minutes of the January 4, 2021 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5655** adopted 11-0-0.

SPECIAL GUESTS

There were no special guests this evening.

PUBLIC COMMUNICATIONS & PETITIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS AND PETITIONS

Councilor Mangini stated she is getting inquiries about work being done on rail tracks on Broadbrook Road, Abbe Road, and other areas. She questioned what is the plan for these areas.

Mr. Bromson stated there is no big project underway, but there have been some replacements in areas. He noted a report will be provided.

Councilor Riley referred to the consolidation plan as a whole and noted she did some math and found it came out better than she originally thought. She stated if they are going to save \$2,275,000 in repairs to those three buildings, and if they get \$819,800 in the sale, then that is going to be \$3,094,800 plus \$1,060,000 in cost avoidance for five years, which is \$4,154,800. If they then get tax revenue over five years for the three properties of \$320,000, that is \$4,474,800. Subtracting that by the \$3,028,339 they will spend tonight, over five years, they will save and avoid \$1,446,461 and divide that by five years, that amounts to \$289,292 every year. She believes this will be great for Enfield.

Councilor Cressotti stated a couple days ago he sent out an email to everyone with a proposed resolution that they discussed at their caucus to be added to Miscellaneous on tonight's agenda. He stated he thoroughly understands the principles in terms of presenting a resolution at leadership. He noted this is an opportunity for the Town Council to unify to show residents that through this resolution they are condemning the insurrection that occurred on January 6, 2021 at the Capitol by insurgents. He noted he appreciates that in setting that up and having discussion, it will be brought up at leadership next time, and it will be presented to the Council and be open for consideration and discussion.

Councilor Cressotti stated the Enfield Safe Harbor Warming Center is now located at St. Patrick's Church, and because of the pandemic, it is only open on Wednesdays and Sundays from 6:00 p.m. to 9:00 p.m. He noted it opened January 3rd and will be open until March 27.

Councilor Cressotti stated he received a few phone calls from some residents in the Thompsonville area regarding transportation to Adult Education programs. He noted the bus stops at 7:00 p.m., and some of the Adult Education programs run from 6:00 to 9:00 p.m., therefore, it is preventing people from attending these classes. He questioned whether a couple rooms might be available to help some of these students get their diplomas. He noted they previously used the basement of the Pearl Street Library, but that space is being used to quarantine books before placing them back on the shelves.

Councilor Cekala referred to the many resolutions on tonight's agenda and commended Mr. Bromson and Town staff for their vision and hard work. She acknowledged that some people do not like change, but she believes these are great ideas. She suggested people, who have a lot of questions, should go online and look at the building consolidation presentation. She noted in addition to the presentation, there are questions and answers online, which can provide further insight.

Councilor Bosco stated 183 years ago, the Four Town Fair had its first fair in Somers. He noted in 1839, Daniel Gowdy and Henry Abbey of the Wallop area met with a few other people and they put together their first fair. He stated in 1960, fairgrounds land was purchased, and they had their fair there since 1960. He noted at this time, eleven individuals signed a cease-and-desist order, and they are going for an appeal before Somers Planning & Zoning. He suggested people read Facebook and the newspapers because they need help from the public. He stated there will be a GoFundMe page to help with legal fees. He feels it is very sad that eleven people could cease the fair. He noted if this fair ends, it will be the last opportunity for young people in this area to see what agriculture is. He stated if they are ruled against by the Zoning Board of Appeals, this fair will probably cease.

Councilor Hemmeler commended Mr. Bromson and Town staff for a great presentation.

MOTION #5656 by Councilor Muller, seconded by Councilor Mangini to suspend the rules to address under Miscellaneous this evening Items 14 E through T.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5656** adopted 11-0-0.

Chairman Ludwick commended Mr. Bromson and Town staff for a great presentation. He acknowledged a lot of work went into this.

Chairman Ludwick stated Enfield High School students are trying to compete in their sports. He encouraged people to cheer them on. He noted the last year has been tough on Enfield students.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated the Council had a 6:00 to 7:00 special presentation and an update on the Enfield Train Station. He noted it was very informative, and he encouraged people to watch this presentation. He stated Department of Transportation representatives will be coming before the Town Council to give a presentation and answer questions at a March meeting. He noted there will also be a series of public hearings. He stated it appears Enfield will have a train station, and the timeframe has been accelerated. He commended the staff on the excellent presentations they put together.

He thanked Councilor Riley and agreed with her math. He feels it is important for people to recognize that consolidation results in cost savings and efficiencies. He noted Enfield is very sensitive to historic preservation and Enfield history, and he believes that is why the Alcorn School is going to be a beautiful campus because previous Councils wanted to save and preserve this school. He noted the same can be said of the St. Adalbert's School gymnasium. He stated the Council plans to refurbish the gymnasium and make it available for tournament basketball and sports, as well as cultural arts and theater events.

Mr. Bromson stated the Strand Theater is in very dire straits. He noted the cost of removing it will be almost a million dollars. He noted that would only be a starting cost to try and rehab that

building and remediate the toxic mold and other things that have ravaged it over the course of time. He noted when he toured it 16 years ago, it was badly damaged, and it is even worse today.

Mr. Bromson stated Enfield is in good shape fiscally because this Council and past Councils were fiscally responsible and conservative, and they were great stewards of the Town's money. He noted it is time to invest in infrastructure and projects that they haven't invested in over the past years, while still having a level mill rate next year, which will allow them again to invest in infrastructure for roads and roofs.

He stated he has been on calls with the Director of Finance and Standard & Poor's, and Enfield has done very well because they re-negotiated bonds and saved millions. He noted they also re-negotiated and went out to bid on insurance and saved millions over the next few years. He pointed out this has put them in the position where they are today to make these expenditures for the future because Standard & Poor's and rating agencies want to see that towns are investing in infrastructure. He noted this is a chance for Enfield not only to catch up, but to leap ahead for the next couple decades.

Mr. Bromson stated the Town's policy is that they must maintain a 9% fund balance, which is 9% of the total approved budgetary expenditures, which in Enfield is \$146 million dollars. He noted after they make these expenditures, which not only include consolidation, but also includes all the body cams and upgrades done for the Police Department plus the three roofs, the Town does not have 9% in the Fund Balance after those expenditures, but rather they have double that at 18%. He stated Enfield is in very good shape financially.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Tallberg stated he announced at a recent meeting that in 2021 it was planned to do some training for the volunteers who serve on boards and commissions and possibly Town staff on issues such as Freedom of Information. He noted the feedback he heard was that Town staff is quite proficient in dealing with FOI responses. He stated he heard from volunteers serving on land use boards and commissions that there are recurring issues not related to FOI that they would like some guidance on. He noted in the next couple weeks he will be reaching out to volunteers and the Town Manager's office, as concerns some legal training for volunteers and Town staff.

Chairman Ludwick stated it is beneficial for everyone to understand land use law from a development perspective.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Cressotti stated he recently attended a Commission on Aging meeting. He commended this Commission for their work. He stated the Senior Home Repair Program probably will not start until the summer season due to the pandemic. He noted if any senior needs assistance, they can contact Tim Slade. He noted the annual symposium the Commission has every year will be suspended until 2022. He stated the Senior Living TV program, which is hosted by Martha McCloud, will begin airing in February, and they will discuss vaccination programs, nutrition, exercise, and they will get updates from Patrice Sulik from North Central Health District.

Councilor Cressotti referred to the Grandparents Raising Grandchildren Committee and noted there have been virtual appointments with Amy Morales.

He noted the Blue Book is located at Social Services, the Enfield Food Shelf, and the library. He stated Social Services can also provide this book.

Councilor Cressotti stated the Commission on Aging would like to recognize Cindy Guerreri, the Director of Social Services, and her staff for their efforts in helping the Commission. He stated they also wish to recognize and thank Jason Neely, Director of Libraries, Sheila Grady from the Senior Center and Mary Keller in Recreation for all their support to the Commission.

Councilor Cressotti stated the Circuit Breaker Program begins February and runs through May 15th.

Councilor Unghire stated she is also on the Commission on Aging. She noted they are utilizing the walking trails behind the Senior Center, and that has been very popular. She stated the Blue Books are also available at the Enfield Express.

Councilor Cekala reported on the JFK renovation. She noted work continues on the auditorium, there is new roofing on the yellow and black wings, and they are working on the new kitchen and plumbing in the locker rooms. She stated the classrooms, lighting, ceilings, and windows in the blue wing are all being finished, and their hope is to move students into the blue wing after February break.

Councilor Bosco stated the lighting for equipment at JFK needs to be moved a little since it gets into people's eyes.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #5657 by Councilor Muller, seconded by Councilor Riley to remove item A2 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5657** adopted 11-0-0.

NOMINATION #5658 by Councilor Muller to appoint Marlene Hoginski (R) to the Commission on Aging for a term which expires 1/1/2024.

MOTION #5659 by Councilor Muller, seconded by Councilor Unghire to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5659** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Marlene Hoginski appointed to the Commission on Aging by an 11-0-0 vote.

NOMINATION #5660 by Councilor Muller to appoint Virginia Higley (D) to the Capitol Region Council of Governments for Regional Planning Commission Enfield Representatives for a term which expires 1/4/21.

MOTION #5661 by Councilor Cressotti, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5661** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Virginia Higley appointed to the Capitol Region Council of Governments by an 11-0-0 vote.

NOMINATION #5662 by Councilor Muller to appoint Frank Alaimo (R) appointed as an Alternate to the Capitol Region Council of Governments for Regional Planning Commission Enfield Representatives for a term which expires 1/4/21.

MOTION #5663 by Councilor Muller, seconded by Councilor Sferrazza to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5663** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Frank Alaimo appointed to the Capitol Region Council of Governments as an Alternate by an 11-0-0 vote.

All other Old Business remained tabled.

NEW BUSINESS

MOTION #5664 by Councilor Muller, seconded by Councilor Unghire to remove Item E. from the agenda.

Upon a **ROLL-CALL** vote being taken, the Chair declared **MOTION #5664** adopted 10-0-1, with Councilor Mangini abstaining.

ITEMS FOR DISCUSSION

RESOLUTION #5665 by Councilor Muller seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: DUI Enforcement Program

FROM: DUI Enforcement Program

Overtime

DUI Enforcement

25006049-514000 \$85,714

25040000-460490 \$87,514

Medicare

25006049-522100 \$ 1,243

Workers Comp

25006049-526000 \$ 343

Unemployment

25006049-525000 \$ 214

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 11, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is a yearly grant and very appropriate. He noted the Enfield Police Department is very vigilant in making sure streets are safe. He stated they work regionally, and it is very aggressive enforcement for the safety of citizens.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5665** adopted 11-0-0.

RESOLUTION #5666 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

TO:

10040000-499000 \$639,670

General Fund Revenue-Appropriated Fund Balance

10800092-593010 \$639,670

General Fund-Unallocated-Transfers
To Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$639,670
CIP Fund Revenue FY2020-2021-Gen. Fund
Transfers In

TO:

31008199-545000 \$639,670
Alcorn Remodel-Construction Srvcs

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson explained this is for moving Youth Services and Recreation out of the Lamagna Center and into Alcorn and The Annex. Mr. Wilcox noted Social Services will also be moved to Alcorn.

Councilor Bosco stated his belief this is money well spent and will move the Town forward, and the same can be said for the following resolutions.

Mr. Bromson stated people can learn more about this by going onto the Town's website to view the presentation as well as the 30-page document about all the specifics. He noted people can also contact Town staff if they have questions.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5666** adopted 11-0-0.

RESOLUTION #5667 by Councilor Muller, seconded by Councilor Cekala.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$150,867
General Fund Revenue-Appropriated
Fund Balance

TO:

10800092-593010 \$150,867
General Fund-Unallocated-Transfers to
Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$150,867

TO:

10800092-593010 \$150,867

General Fund Revenue-Appropriated
Fund Balance

General Fund-Unallocated-Transfers to
Capital

CAPITAL AND NON-RECURRING FUND

FROM:

TO:

31042021-480001 \$150,867
CIP Fund Revenue FT2020-2021-Gen. Fund
Transfers In

31008200-545000 \$150,867
Alcorn Parking Lot-Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5667**

RESOLUTION #5668 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

TO:

10040000-499000 \$20,500
General Fund Revenue-Appropriated Fund Balance

10800092-593010 \$20,500
General Fund-Unallocated –
Transfers to Capital

CAPITAL AND NON-RECURRING FUND

FROM:

TO:

31042021-480001 \$20,500
CIP Fund Revenue FY2020-2021-Gen Fund
Transfers In

31008198-545000 \$20,500
Senior Center Renovation-
Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5668**

RESOLUTION #5669 by Councilor Muller, seconded by Councilor Cressotti.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$25,080
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$25,080
General Fund-Unallocated –
Transfers to Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$25,080
CIP Fund Revenue FY2020-2021-Gen Fund
Transfers In

TO:

31008138-545000 \$25,080
Annex Refurbishment-
Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Councilor Cekala stated she would like the Town to do a very detailed review of scheduling and routes for the Magic Carpet and Dial-A-Ride services. Mr. Bromson stated they will be sensitive to that when moving forward.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5669** adopted 11-0-0.

RESOLUTION #5670 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$46,760
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$46,760
General Fund-Unallocated –
Transfers to Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$46,760
CIP Fund Revenue FY2020-2021-Gen Fund
Transfers In

TO:

31008205-545000 \$46,760
Annex B&G Remodel-
Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Councilor Cekala stated she and Councilor Riley are on the Joint Facilities Committee, and they have been working on renovations and an addition at the Jablonski Complex that would move Buildings & Grounds to that location. She noted she wants to be sure B&G's move to the Annex is considered a short term move because the long-term goal is to move all DPW under one roof at the Jablonski Complex. Mr. Bromson acknowledged that is the goal.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5670**

RESOLUTION #5671 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$308,000
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$308,000
General Fund-Unallocated –
Transfers to Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$308,000
CIP Fund Revenue FY2020-2021-Gen Fund
Transfers In

TO:

31008205-545000 \$308,000
B&G Storage Building -
Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5671** adopted 11-0-0.

RESOLUTION #5672 by Councilor Muller, seconded by Councilor Cressotti.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$81,760
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$81,760
General Fund-Unallocated-Trans to
Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$81,760
CIP Fund Revenue FY2020-2021 – Gen Fund
Transfers In

TO:

31008202-545000 \$81,760
Enfield Express-Const Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is to pay for the move of the Tax and Assessor's offices from Town Hall to the Enfield Express.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5672** adopted 11-0-0.

RESOLUTION #5673 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$43,035
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$43,035
General Fund-Unallocated-Transfers
To Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$43,035
CIP Fund Revenue FY2020-2021-Gen Fund
Transfer In

TO:

31008201-545000 \$43,035
Town Hall Video Conf-Construction
Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated many groups will benefit with this new meeting space.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5673** adopted 11-0-0.

RESOLUTION #5674 by Councilor Muller, seconded by Councilor Cressotti.

GENERAL FUND

FROM:

10040000-499000 \$400,000
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$400,000
General Fund-Unallocated-Transfers
To Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$400,000
CIP Fund Revenue FY2020-2021-Gen Fund
Transfer In

TO:

31008203-545000 \$400,000
Alden Ave Gym-Construction
Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this was part of the consolidation plan, which was presented. He noted the Council unanimously wanted to preserve this building as a gymnasium. He stated the space is almost 10,000 square feet, and the Town could have tournament basketball and other sports. He noted they can also have theater events because there is a stage and other amenities.

Councilor Mangini stated her understanding the \$400,000 will apply whether the Town leases or makes a purchase, and the Council will have to make that decision, and Mr. Bromson responded that is correct.

Chairman Ludwick stated this would be saving a beautiful gymnasium, and there is the ability to have theatrical plays there because it is a multi-faceted space.

Councilor Cekala questioned regardless of whether the Town leases or purchases the gymnasium, is the Town going to be the one who decides what occurs in that gymnasium. Mr. Bromson stated the Town would have complete control over the design and renovations. He noted whether the Town takes it over by purchase or lease, the Town would have 100% control.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5674** adopted 10-0-0. Councilor Muller absent at the vote.

RESOLUTION #5675 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$639,667
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$639,667
General Fund-Unallocated-Trans to

Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$639,667
CIP Fund Revenue FY2020-2021 – Gen Fund
Transfers In

TO:

31008204-545000 \$639,667
Lamagna Demolition-Construction
Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated they do not want to leave this structure empty to become blight. He noted they are still looking for funding to remove this building as soon as possible.

Councilor Mangini stated the question was raised as to whether this issue would adversely affect children in Thompsonville. She noted the response was that the Recreation Department does not have a lot of foot traffic at the Lamagna Center for programming other than some swimming programs. She noted the other programs are off site, and currently Recreation holds programs at the Annex, i.e., summer camp, children's entertainment, basketball, pickleball, yoga, swimming, and adult basketball.

Mr. Bromson stated the summer pool, playground and garden plots will remain this summer, however, he believes that they are in such good financial shape that when they do the referendum for roads and roofs this fall, they will include a pool as part of the new Higgins Park.

Councilor Cressotti commended Mr. Bromson for including a pool in the referendum.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5675** adopted 11-0-0.

RESOLUTION #5676 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$673,000
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$673,000
General Fund-Unallocated-Trans to

Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$673,000
CIP Fund Revenue FY2020-2021 – Gen Fund
Transfers In

TO:

31008207-545000 \$673,000
Strand Demolition-Construction
Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this building is next to the Lamagna Center, and this will be prime property for redevelopment.

Councilor Hemmeler stated there is a lot of emotional attachment, and she understands the angst that a lot of people have, but the Town really does not have any other choice because this building will continue to deteriorate, and there is no bringing it back.

Councilor Sferrazza stated he loved this theater when he was growing up downtown, but he toured the inside, and it is catastrophic.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5676** adopted 11-0-0.

RESOLUTION #5677 by Councilor Muller, seconded by Councilor Cressotti.

WHEREAS, the Enfield Town Council wishes to acquire the 1.07-acre parcel of land located at 8 Moody Road and identified as Lot 31 on Assessor's Map 75 and the 6.07-acre parcel of land located on Elm Street and identified as Lot 30 on Assessor's Map 75; and

WHEREAS, acquisition of these two properties would provide an opportunity for the Town to address future municipal needs; and

WHEREAS, pursuant to Conn. Gen. Stat. 8-24, the Town Council will refer this acquisition to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statutes 8-24; and

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby authorize the Town Manager or his designee to enter into a purchase agreement and any other documents necessary for the purchase of the properties, identified as Lot 31 on Assessor's Map 75 and Lot 30 on Assessor's Map 75 for \$210,000, subject to review and approval by the Town Attorney.

Mr. Bromson stated the Director of Public Works will put up a couple diagrams for people to see these parcels of land. He noted this has been the subject of consideration by the Council, and it had to be done in Executive Session because it involved real estate negotiations. He stated this is for future expansion and enhancement of Public Safety in the Town for both police and EMS. He noted EMS occupies a site on Route 5, and that site is not adequate. He explained this land is immediately adjacent to the Police Department, and it will allow them to expand the footprint for the Police Department and accommodate EMS. He noted they could also have a regional conference center, which will put them in a good position to attract state and federal money.

Chairman Ludwick stated the key word is regional, and Enfield has a fully CALEA accredited police force, and they have had this accreditation for over 25 years. He noted Enfield should be a regional leader and provider.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5677** adopted 10-1-0, with Councilor Bosco voting against the resolution.

RESOLUTION #5678 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:

10040000-499000 \$210,000
General Fund Revenue-Appropriated Fund Balance

TO:

10800092-593010 \$210,000
General Fund-Unallocated –
Transfers to Capital

CAPITAL AND NON-RECURRING FUND

FROM:

31042021-480001 \$210,000
CIP Fund Revenue FY2020-2021-Gen Fund
Transfers In

TO:

31008159-571000 \$210,000
Public Safety Complex -
Construction Services

CERTIFICATION:

I hereby certify that the above-stated funds are available as of January 12, 2021.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5678** adopted 10-1-0, with Councilor Bosco voting against the resolution.

RESOLUTION #5679 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section II of the Town Charter the Enfield Town Council does hereby amend the classification plan to amend the job description for the position of Branch Librarian.

Mr. Neely explained this is just an update of the job description.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5679** adopted 10-0-0. Councilor Bosco absent at the vote.

RESOLUTION #5680 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Master Services and Purchasing Agreement with REKOR for the mobile LPR System.

Chief Fox explained this is for the vendor that they use for the license plate readers. He noted this relates to the technical side. He pointed out he is fortunate to have two officers that are very skilled in this area. He stated the item before the Council provides for a superior product at a lesser cost than the relationship they currently have. He noted this contract has been reviewed by the Town Attorney's office. He stated the requested changes have been made, but because it will be executed by the Town Manager, on behalf of the Town, they ask for the Town Council's approval for him to proceed.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5680** adopted 11-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Councilor Hemmeler thanked Suzanne Olechnicki for her service.

Councilor Cressotti thanked Nelson Tereso for the information he provided regarding the First Time Homebuyer Program. He also thanked Mr. Bromson for his vision for the town.

Chairman Ludwick commended the Town Council and Town staff and the Town's delegation for their work and professionalism.

ADJOURNMENT

MOTION #5681 by Councilor Muller, seconded by Councilor Unghire to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5681** adopted

11-0-0, and the meeting stood adjourned at 8:45 p.m.

Respectfully submitted,

Kenzy Lee
Acting Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Appended to minutes of
January 19, 2021 Regular
Town Council Meeting
See Page 18



TOWN OF ENFIELD

January 18 ,2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Amending the "Branch Librarian" Job Description

Councilors:

Highlights:

- Currently, the "Branch Librarian" job description is outdated with respect to the responsibilities and technologies associated with the position.
- Accordingly, the Town proposes updating the responsibilities and technologies associated with the position.
- This is a union position and the union has agreed with the changes.

Budget Impact:

Because there is no proposed change to the current budgeted salary, this position will have a zero (0) impact to the Town's budget.

Recommendation:

It is recommended that the Town Council adopts the attached resolution.

Respectfully Submitted,

Steven Bielenda
Human Resources Director

Attachments:

1. Resolution
2. Job Description

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____.

Resolution Approving the Amended Branch Librarian Job Description.

Resolved, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby amend the classification plan to amend the job description for the position of Branch Librarian.

Date Submitted: 1/18/2021

Submitted by: Steve Bielenda, Human Resources Director

Appended to minutes of
January 19, 2021 Regular
Town Council Meeting
See Page 18

**TOWN OF ENFIELD
JOB DESCRIPTION**

**LIBRARY DEPARTMENT
BRANCH LIBRARIAN**

GENERAL STATEMENT OF DUTIES: Under the direction of the Library Director is responsible for the diversified library work necessary for the smooth operation of the Branch Library. **Responsible for providing outstanding customer service**, the selection and cataloging of all Adult and Juvenile materials, as well as the assignment of Dewey Decimal identification, and creating MARC records ~~per Mott library system~~. Responsible for overseeing ~~entire~~ circulation activity, ~~including the issuing, return~~ and record keeping procedures of the Branch Library. Assigns job tasks to the library pages. Assists patrons in selection and location of services and books. Does related work as required.

SUPERVISION RECEIVED: Works under the supervision of the Director of Libraries who issues instructions regarding work assignments and who reviews work for conformance to instructions, department rules and procedures.

SUPERVISION EXERCISED: Issues instructions to ~~one~~ Library Pages and ~~one Custodian~~ **Branch Library Assistant**.

ESSENTIAL JOB FUNCTIONS: Regular & punctual attendance; administration of the Branch Library under the direction of the Library Director; **provides readers' advisory, electronic ordering of all Adult and Juvenile books and branch library materials**; classifies, catalogs, creates MARC records for books, periodicals and other library materials via Dewey Decimal system; selects Adult and Juvenile books and materials for Branch and determines within general parameters which materials should be discarded or replaced; maintains records of purchases; ~~use of computer for all library cataloging and circulation functions~~; instructs patrons in use of computers available to the public; teaches and promotes use of the **library catalog "CONNECT-SYSTEM"**; answers reference questions in person and by telephone; assigns **job** tasks to **pages and branch library assistant**; **facilitates book discussion**; performs all circulation functions.

OTHER JOB FUNCTIONS: Other duties as required.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is frequently required to finger, handle, feel or operate objects, tools or controls; talk and hear. The employee is occasionally required to climb, balance, kneel, crouch, reach with hands and arms; stand, walk, grasp objects with fingers.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Hand-eye coordination necessary to operate computers and various office equipment.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Performs complex tasks requiring independent knowledge and its application to non-routine situations.

The noise level in the work environment is generally quiet. May be ~~expected~~ exposed to dust, fluctuation in inside temperature and electromagnetic radiation from the computer screen.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Strong customer service and interpersonal skills; Knowledge of library reference and cataloging methods; knowledge of bibliographic sources of information; knowledge of the purchase of library books and materials; considerable ability to make decisions in working toward assigned objectives, at times adapting or modifying work methods and standards to meet controlling conditions; ability to keep routine records and make routine reports involving the presentation of facts, data, etc. Knowledge of electronic purchasing skills; knowledge to create "~~Marc~~" MARC records ~~per~~ "~~Molli~~" library system; knowledge of "~~CONNECT~~" system and its uses, and ability ILS, current operating systems and applications.

PERSONAL ATTRIBUTES: Ability to ~~deal~~ work well with associates and the public in a courteous manner; ability to make decisions of other than a routine nature in order to meet controlling conditions; neat personal appearance; emotionally stable; pleasing manner.

EXPERIENCE AND TRAINING: Requires Bachelor's Degree in Liberal Arts plus two (2) years related library experience. Master's Degree in Library Science preferred.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position.

Adoption: Pending